Minutes of the University Graduate Council (UGC)  
January 31, 2017

The University Graduate Council met on Tuesday, January 31, 2017 at 1:00 p.m. in the Interdisciplinary Building, Room 286. Dean of the Graduate College, Dr. Alfredo Artiles presided.

In attendance were Tamiko Azuma, College of Health Solutions, Jennifer Setlow, Herberger Institute for Design and the Arts, Christopher Hanlon, New College of Interdisciplinary Arts and Sciences, Benjamin Shao, W. P. Carey School of Business, Brian Skromme, Ira A. Fulton Schools of Engineering, Katherine Kenny, College of Nursing and Health Innovation, Mirka Koro-Ljungberg, Mary Lou Fulton Teachers College and Stephanie Fuentes, Graduate Student Representative, and Amy Cailene.

Also in attendance were Alfredo Artiles, Eric Wertheimer, Jennifer Cason, Brian Mattson, Amanda Morales-Calderon, and Shannon Lujan from the Graduate College.

Not in attendance-Matthew Delmont, College of Liberal Arts and Sciences, Douglas Green, College of Letters and Sciences, Elizabeth Corley, School of Public Affairs, Leslie Thornton, Walter Cronkite School of Journalism and Mass Communication, and Mary Teagarden, Thunderbird School of Global Management.

**Agenda Items**

Graduate College name change
- Dr. Artiles announced the name change from Graduate Education to Graduate College.

Graduate Student Panels
- The graduate student panels hanging in the hallway were discussed. Graduate College requests units to help recruit students for future publications.

Graduate College Newsletter
- Dr. Artiles announced the upcoming newsletter and asked for future contribution and ideas.

Prestigious Awards
- Dr. Wertheimer and his team are seeking nominations for prestigious awards. Academic unit should contact the Graduate College with any student nominees.

Knowledge Mobilization (KM)
- Studio currently consists of 5 postdocs, 6 PhD students, and 1 MA student. The KM awards called Student Showcase and award ceremony will be on May 3\textsuperscript{rd}, 2017. Proposals accepted until 4/2017. Documents will be sent to the UGC members.
Future Student Funding
- Announcements for student funding and support will be made in the next few weeks and will identify changes from previous funding.

Graduate College New Hires
- Theo Eckhardt has been hired as a Research Advancement Administrator
- Patrick McCormick has been hired as a Data Analysis Specialist
- There will be upcoming future new hire announcements.

Graduate College Annual Report
- Dr. Artiles announced the Graduate College Annual Report and requested input from the council.

International Initiatives
- Discussion of Ajay Vinze leaving the Graduate College and the review of how the team will be set up. Dr. Artiles provided information on the International Annual Report. The report will be released to all deans and can be found on the UGC secured website.

Strengthening on the Quality of Programs
- Graduate College teams are creating best practices for faculty and staff.

Advisory Board
- Dr. Cason shared resources from her team and is looking to create an advisory board for feedback on mentoring, funding, and diversity. Please email Jennifer if interested.

Academic Integrity Taskforce
- Dr. Wertheimer discussed a taskforce to implement a list of recommended changes. It was recommended that each college recommend a student honor code where a template will be made specialized for individual units to provide some advisory with the Council’s input. The Graduate College may create an overarching or supplemental honor code. Dr. Wertheimer discussed a set of grades that can be given in PeopleSoft if a student breaks academic integrity as a way for flagging in the system. Discussed what might happen if data was unclear and the idea of a possible investigative office.

Student Handbooks
- The Graduate College will require all units to have student handbooks. Dr. Cason’s team will be working on mapping and best practices to help units.

Increase in MA Programs
- The Provost has requested that all programs increase master’s enrollment. If units want to hold events, we can work with and collaborate on ideas. Dr. Hanlon asked if the Provost is providing an increase in funding and support. Dr. Artiles discussed some talk mentioning finding resources and grants but there is no a specific predefined focus for funding. It needs to be multiple resources. Groups should be looking at what their current funding model looks like to see how it can be improved.
Career Development and Planning
- Amy Cailene from ASU Career and Professional Development Services (CPDS) reviewed the UCLA Career Preparation Toolkit ASU would like to do something similar.
- Council to request feedback from units.
- Please provide feedback about value of resources within next two weeks to Amy.Cailene@asu.edu

Dr. Artiles approval of December minutes at 1:49 p.m.

Jennifer Setlow seconded the motion, everyone approved.

Working Groups
- Groups agree to create a survey to narrow focus and determine need.
- Will send to UGC to review prior to sending to unit directors and chairs.

There were no Consent Agenda Items for the 1-31-17 meeting.

Minutes submitted by A. Morales-Calderon and S. Lujan