Minutes of the University Graduate Council (UGC) Meeting on September 27, 2016

Meeting started of 1:05 and in attendance were:
Alfredo Artiles, Tamiko Azuma, Mirka Koro-Ljungberg, Jenner Setlow, Amanda Morales-Calderon in for Kim Naig, Matthew Delmont, Brian Skromme, Jennifer Cason, Stefanie Fuentes and Shannon Lujan, Carla McNeil-Baxter

On the phone: Elizabeth Corey, Katherine Kenny, Christopher Hanlon, Leslie Thornton

Not in attendance: Benjamin Shao and Mary Teagarden

Alfredo motioned to approve the minutes from August 30, 2016 meeting at 1:10. Brian and Mirka second the motion

Discussion of proposal for Master of Sustainable Tourism
- Amanda stated that the unit was phasing out the old degree name and changing to the new one
- UGC member wanted to know if students would be confused by the degree change
- UGC member wants unit to put in more clarify and make the distinction clearer and noticeable in the future changes.

The department has done extensive research and decided to go with the MST instead of a MAS.
- Dean Artiles motioned to approve the proposal and the UGC members agreed.

Discussion of proposal for MS in Business Journalism
- UGC member noted that there were two levels of assessments
- UGC member was concerned about the up the issues of 1 ½ credit hours and it was explained that the student would have to take 2 classes
- UGC member wanted to know what the student was going to do with the degree once they graduated – job placement
- UGC wanted more clarity information on Outcomes 3

Dean Artiles and the UGC members agreed to get a revised proposal from the unit.

Discussion of proposal for MS in Integrative Social Science
- UGC members felt that the proposal was too generalized
- UGC members agreed that proposal needed to specify what types of jobs would come from the degree
- Needed clarification on how it was distinctive from any other Interdisciplinary degree
- What type of audience are they targeting

UGC agreed to send the proposal back to the unit for more clarification.

Artiles thanked everyone for their input and adjourned the meeting part that pertained to the proposals and continued with the Analytics and Needs and Asset part of the meeting on the agenda.
Dr. Artiles broke everyone into two groups to work on Analytics and Needs and Assess and stated that Graduate Education had a long way to go to collect data for the university.

- Eric discussed some data information gathered from Kim’s area.
  - Total Students enrolled by College
  - Enrollment by Campus
  - Residency breakdown
  - Quick Reports
- Other discussions included
  - How do we strengthen and refine data information for graduate students
  - How do we put tools in the hands of graduate students

For 20 minutes groups split-up and some when into Artiles office and the rest stayed in the conference room.

When everyone re-grouped, the UGC members spoke about what each group would do:

Analytics’ group:
- Gather types of data from departments
- Identify outcomes
- Added by Eric - Here is a really cutting edge use of placement/alumni data from Stanford, to perhaps get us thinking about our own needs:  http://web.stanford.edu/dept/provost/irds/phdjobs

Needs and Assets Group:

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<tr>
<th>Needs</th>
<th>Assets</th>
<th>Outcomes</th>
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| Proactive System for Academic Integrity (AI) | Ira A. Fulton Schools of Engineering New Student AI orientation pledge | · Best Practices  
· School/Department AI Inventory  
· Clear Workflow |
| Better understanding of non-degree seeking students | | · Identity who they are  
· why are a non-degree seeking students |
<p>| Resources for Enrollment Management Growth | | · Better sense of growth in degree areas/growth projection strategies |
| Guidelines for Professional Ethics | | |</p>
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<th>Career Pathway</th>
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They agreed to meet in 2 weeks with follow-up information.
Meeting adjourned at 2:20 p.m.
Submitted by: Carla McNeil-Baxter