Graduate Council Meeting

8/30/16

Those present: Alfredo Artiles, Douglas Green, Tamiko Azuma, Stefanie Fuentes, Matt Delmont, Benjamin Shao, Christopher Hanlon, Brian Skromme, Jennifer Cason, Kim Naig, Eric Wertheimer, Jennifer Setlow, Katherine Kenny, Mirka Koro-Ljungberg, Shannon Lujan, Carla McNeil Baxter, (Elizabeth Corley was on the phone).

Start time: 1:05

- Alfredo Artiles explained 1 overall objective is to grow graduate Master’s programs and enrollment

- Eric Wertheimer gave an overview of council’s purpose
  - stamp of approval for moving certificates forward
  - grad program standards — policy issues
  - brainstorming graduate education initiatives

- About 1/2 of the members are new

- The minutes from April 5, 2016 meeting were approved at 1:13 pm

- Discussion of proposal for PhD in Sustainable Energy
  - UGC member response about target audience – member satisfied with unit response
  - UGC member response about outcome details – still some concern about unit response
    - outcome measurements somewhat generic and not tied to core courses
    - need a broader explanation of foundational courses, benchmark evaluation of course outcomes
    - if performance metrics are not met, where to look for improvement
    - mentorship component not fully addressed
    - clearly define publication outcomes
  - UGC member response about capturing student responses post-graduation – Outcome 5
    - define outcomes based on curriculum not just job placement
      - B+ or above
      - Kim Naig’s team will help to review curriculum map
  - additional issue with illogical, non substantive, marketing, or ‘gimmicky’ language
    - noted heavily in the section on “Purpose and Nature of Program”
    - consider audience more
    - Christopher Hanlon will send his editorial suggestions to Eric. Eric will review, summarize, and pass to unit
Alfredo and Eric will create guidelines to assist proposal writers in writing clear, informative proposals. They will send guidelines to Council for review.

finalized guidelines will be emailed to unit

- Handout discussion
  - strengthening capacity for analytics
    - hire a new person to disseminate brief documents or annual reports
  - determine what kind of data most useful and share for growth
    - online, fastest growing careers in country
    - student persistence
      - patterns of student interruption – when leaving and to where
      - time to degree
      - managing retention
    - time to degree
      - digital portfolios – undergraduates seeing as much as 40,000 hits on a profile
        - adapt for graduate students – Connected Academics model – unit based
        - tool to organize mentors/mentees
        - using Google for Education Suite
        - can be both private and public facing
        - creates time stamp
        - concerns of using it as a faculty evaluative / tenor tool – not what it is meant for
        - must be volunteer
        - student has full ownership of portfolio
  - mentoring
    - Eric and Jennifer Cason working on making resources available to faculty
      - quantitative and qualitative data
    - information about career pathways
      - alumni data
      - internships resulting in career hire
  - how will the data be used and shared?
    - consider all forms of analytics and how data can be used wrongly
    - variance across time/units
    - create engagement
  - needs and assets
    - staff hire to move best practices forward
    - Eric will assign small working groups to access and identify areas of analytics and needs and assets intersections of resources. Subgroups will report at end of semester
    - plan professional development
• PFF/PFS
• Knowledge Mobilization: disseminate research results to wider audience
• briefs for faculty on mentoring and retention
• hear about things working well – best practices
• share potential resources with council members in advance of meeting
• invest and leverage ASU diversity model

• New Business
  o ASU policy on trigger warning
    ▪ Academic Senate guidelines
  o share any new grant proposals that members learn about
  o Graduate Education will be sharing a fellowship CFA today with all units: National Academy of Education, Spencer Foundation in Chicago

Most of the council members agreed that they needed more information about the proposal because some of the answers were not clear.

Questions went back to the unit on August 31st for clarification and the proposal was approved.

Dean Artiles thanked the members for attending and that he looked forward to seeing everyone at the next meeting in September.

Meeting adjourned: 2:19 pm

Submitted by:

Shannon Lujan and Carla McNeil-Baxter